



FOR MACC USE ONLY

Spaces Number(s): _____
Total Price: _____
Acceptance Date: _____
Invoice Sent: Y / N Date _____
Paid in full: Y / N Date _____
Balance Due: _____
Notes: _____

Merchants Association of Columbia County (MACC)
FAIR VENDOR
OUTDOOR APPLICATION

FALL FAIR Nov. 2- 12, 2023

This fair application form for an OUTDOOR vendor space is to be filled out online, and emailed to Vendor@columbiacountyfair.net. Please fill out all requested information. Questions can be addressed to the MACC Coordinator at the email address above. We also have indoor vendor spaces available. Please use the vendor application form for the indoor spaces if you desire indoor space. The Merchants Association of Columbia County is a non-profit civic organization that uses fair proceeds to make charitable contributions to deserving organizations in our county. Thank you very much for your interest in our fair. We look forward to working with you to make your exhibit a success. See you soon.

- 1. Exhibitor Organization Name:**

- 2. Your contact information:**
 - a. Contact name:**
 - b. Email:**
 - c. Business Telephone:** **Cellular Telephone:**
 - d. Mailing Address:**
 - e. Website:**

- 3. Exhibit Description & Brief Description of your product/services:**

- 4. We will contact you via email to confirm acceptance of this application.**

- 5. RATES and DATES:**

- a. Registration, rate and size for each outdoor space will be negotiated between the applicant and MACC, but must be completed by September 27, 2023.
- b. Outdoor spaces are negotiated on a case by case basis. Contact the MACC Coordinator for pricing.

6. Rental Terms

- a. MACC will provide access and a clean, empty, display space, up to 20'x 15'; exhibitors can contract for multiple & contiguous spaces.
- b. Exhibitor may be provided with 110V electric. Other utilities are subject to negotiation.
- c. MACC will provide 2 Exhibitor Entry PASSES at no charge. Additional passes may be obtained for a fee.
- d. Rental Period is for the duration of the fair, Nov. 2- 12, 2023. There are no refunds for early departure from the fairgrounds. Any paid monies are forfeited.
- e. SET UP of designated area with described items/products must be completed by 4 PM, Nov. 1, the day before the fair begins. No exceptions.
- f. TEAR DOWN of the area with exhibitor items/products may not be done before 11PM the last Sunday of the fair. Otherwise, it must be done/completed on the Monday following the last day of the fair. All items are to be removed from the vendor area. No exceptions.
- g. Exhibitors are responsible to manage hours, sales, services, display, and merchandising activities of the rented space. Exhibitors must do so without impeding fair thoroughfares, vehicle, & pedestrian traffic!
- h. Outside rental spaces are expected to be "manned" during a significant portion of the fair operating hours. The intent for outside spaces is to provide an active venue for the patrons and not to be a static "billboard" for advertisement.
- i. Exhibitors are at NO TIME to install or operate or carry on, or offer a prize, directly or indirectly, either by your organization, yourself, agent, or employees anything that is in violation of federal, state, or local law. There shall be no guns ammunition, partial or full nudity, or obscene material in your area. There can be absolutely no badges, clothing item, prize, literature, or any item that may, even remotely directly or indirectly, be associated with or related to any and all gang or drug activity.
- j. MACC expects friendly discourse with both fair management and with fair attendees. Reports or observations contrary to this may have an exhibitor removed, at your cost and expense, or temporarily closed and you will not be able to participate in another MACC fair as a vendor. Exhibitors are on private property and are subject to other restrictions, terms, and conditions, that may not be specifically stated in this document. Any MACC representative or agent shall have free access to any exhibitors rented area at any time with no reservation or conditions. MACC reserves the right to relocate any exhibitor's outdoor display.
- k. Exhibitors may not sublet contracted for space.

- I. Exhibitors are encouraged to check the fair website daily to verify dates and hours of operation, as necessary or as may come into question. The website is usually updated within an hour of operational delays, cancellations, or special notices.

Website: www.columbiacountyfair.net

7. ALL REGISTRATIONS:

- a. 50% payment is DUE to secure a reservation for outdoor space, with the application.
- b. Applications are reviewed for approval. In the event an Exhibitor's application is not accepted, the Exhibitor's payment will be refunded to the mailing address on the application.
- c. Full payment due by September 27, 2023.

8. Cancellations

- a. 100% if cancelled by Sept. 8, 2023.
- b. 50% if cancelled by Sept.27, 2023.
- c. NO REFUNDS if cancelled after Sept. 27, 2023.

*Email is required to vendor@columbiacountyfair.net for notification of cancellation by the dates noted above, to qualify for the stated refund policy. Calling or texting the MACC Coordinator is recommended (Carol- 706-831-5373) to ensure the cancellation is acknowledged.

9. Important Information:

MACC in consideration for the sum paid as annotated and your electronic signature on this vendor application form, grants the vendor the privilege to erect and install in an outdoor space as agreed to and designed by the MACC coordinator. MACC or its agents, members, or officers, are not liable to the above stated vendor for any and all loss, damage, or injury to the vendor or persons associated with the vendor. MACC is held harmless for any and all vendor incidents, regardless of cause.

If at any time in the opinion of MACC Fair management a vendor is found to be offensive and detrimental to the interest of MACC and the Fair event, the vendor in this contract will remove their exhibit from the fairgrounds on demand at the vendor's expense. There shall be NO REFUNDS in the event of such incident.

For violation of the terms stated herein and any and all matters involving any improper, illegal, or immoral activity as determined by the MACC Fair Management, this contract is void and a vendor exhibit will be closed with NO recourse open to that vendor or agent.

The vendor is encouraged to carry their own property and liability insurance as MACC will not be held liable for any Vendor activities or actions. Further, MACC reserves the right to modify dates and hours as necessary based on weather, safety, facility operations, or other factors.

10. PAYMENT:

- a. Check payments, business or personal should be mailed to the address cited below.
- b. Credit Card payments can be accepted. HOWEVER a 2.9% + \$0.30 charge MUST be added to your payment amount for Credit Card processing.
If paid by Credit Card, all remaining balances will be automatically charged to the Credit Card on file, by the deadlines stated, unless otherwise noted in the application or in an email to vendor@columbiacountyfair.net and received prior to September 27, 2023.
- c. Refunds, if applicable, will be made to the postal address provided on the application.
- d. All balances are due by September 27, 2023.

Make checks payable to: MACC
and mail to:
MACC
P.O. Box 204455
Martinez, GA 30917.

The Vendor signature below indicates this application/contract has been read, understood, and that the Vendor and all agents and associates agree with all stipulations stated herein:

Signature:

Print Name:

Date: