



**COLUMBIA COUNTY FAIR
COMMERCIAL EXHIBIT CONTRACT
GROVETOWN, GEORGIA**

November 1st - November 11th, 2018

Please Print Clearly

Exhibitor's Organization Name _____

Contact Person _____

Contract Person Email Address _____

Day Phone _____ Cell Phone _____

Mailing Address _____

Exhibit Description – Products / Services Offered:

Exhibitor's Website _____

In consideration of the sum paid herewith, the **MERCAHNTS ASSOCIATION OF COLUMBIA COUNTY (MACC)** grants to the undersigned Exhibitor the privilege to erect and install inside the Vendor Building in such space as assigned by MACC. Fair Association shall furnish standard 110V electrical current without cost to the Exhibitor; shall provide a clean empty 10' X 10' display space per booth space rented and provide two free Exhibitor gate entry passes into the fairgrounds for each space rented. Additional passes will be made available to Exhibitors for a fee. The MACC, or its agents, shall not be liable to the Exhibitor for any loss, damage or injury. By signing below, the exhibitor agrees to hold MACC harmless of any liability that may occur in the confines of the rented booth space. The Exhibitor is encouraged to carry property and liability insurance.

Said **EXHIBITOR** agrees to handle or display only such articles or devices as may be specified in this contract. If it is not listed you are not to display it. You will display only upon the space and at the stand or space assigned to him/her, unless otherwise specified herein or permitted by the **MACC**. The **EXHIBITOR** shall bear the cost of display and its contents. The **EXHIBITOR** shall not at any time install, or operate, or carry on, offer as a prize, directly or indirectly, either by himself or through his agents or employees, anything that is in violation of the law. There shall be no guns, ammunition, nudity, or any obscene or defensive material. There shall be no uniform, decal, badges, clothing item, or any such item offered as a prize that can be directly or indirectly related to any gang affiliation. Any **EXHIBITOR** in violation of any of these restrictions will be asked to leave immediately by removing the contents of their space at **EXHIBITOR** cost. There shall be no refund

No privilege or concession shall be considered "exclusive" unless so stipulated in this contract. Any authorized representative of the **MACC** shall have free access at any time on the premises allotted to the **EXHIBITOR**. The **MACC** shall have the right to resell the above-named space if the **EXHIBITOR** does not occupy same by the end of the last scheduled day of setup prior to the start of the Fair, which will be announced in advance, and the Exhibitor shall forfeit deposit of any money paid to the Association for reservation of same.

If at any time, in the opinion of the **MACC** Fair Management, said Exhibitor of Exhibit is found to be detrimental to the interest of the **MACC**, the **EXHIBITOR** shall remove said Exhibit from the fair grounds on demand at his or her own expense. There shall be no refund.

For violation of the terms of this contract, the **MACC** shall have the right to declare same VOID and close the Exhibit without recourse. The Exhibition space shall be available to the Exhibitor during regular fair days and hours as may be announced.

EXHIBITOR signature below indicates the contract has been read, understood and agrees with all stipulations of the contract.

Signed _____

Date:_____

FEE STRUCTURE please note registration dates and fee:

Early Registration Deadline August 10th, 2018 **Late Registration: Aug 10th and After**

_____ Single 10 x 10 \$350.00

_____ Single 10 x 10 \$385.00

_____ Double 10 x 20 \$700.00

_____ Double 10 x 20 \$770.00

In addition to the above, beginning at the 2018 Fair, there is an additional fee, for applicable Vendors, of 10% of sales to be paid daily or by agreement.

CANCELATION POLICY

100% Refund if Cancelled by 9/01/18

*50% Refund if cancelled from 9/02/18 and 9/30/18

*No refund for cancellations on or after 10/01/18

We require a 50% deposit payment to reserve your space for the 2018 Fair on or before 8/10/18. You may make a full payment if you wish. As a returning vendor from last year's fair, we extend you this invitation. If we have not received your application and 50% deposit payment by August 10, 2018, your space will be opened up to others. **Please note that late registration fees apply with a registration beginning 8/10/18.**

Please contact Rick Winterboer at Vendormacc@gmail.com with any questions or concerns.

Please complete the application and return along with your check made payable to MACC and mailed to MACC P.O. Box 204455 Martinez, GA 30907

Frequently Asked Questions

Booth Locations:

All our 27 spaces are available for rent “inside” our heated Vendor Building. Our Vendor building is our primary entrance to the Fair Midway and generates a lot of traffic. All our free Patron transportation drops off Patrons at the Vendor building. Additionally, our Food Court area is located next to the Vendor building and this too generates a lot of exposure/traffic.

Payment Method For Reserving your Booth Space

Currently, we do not accept credit card payments. To reserve your Booth space, please include a check along with your Application to reserve your Booth space. Please note there are deadlines to secure your space and there are increased fees for late registration for returning Vendors.

What's the cost for one day?

There are no single day options. The cost is \$350.00 for the 11 days of the Fair. You receive two parking passes and two gate passes with your package. If you have multiple personnel working, you may leave your gate passes in the booth and the Gate attendants will allow you to retrieve your gate passes. There is a limited parking area for Vendors. Parking attendant will direct you to the Vendor Parking area once your parking permit is verified. If spaces are full, you will have to park in general parking.

What are the event hours?

Monday thru Thurs 5-11pm

Friday 5-11pm

Saturday 12noon - 11pm

Sunday 1pm – 10pm

Booth Occupancy Requirements?

Your Booth space must be setup before Fair opening. If you do not set anything in your Booth space by the final setup day, your Booth space will be forfeited along with your application payment. There are no refunds. You are required to decorate your space to advertise your product/service for the full 11 days of the Fair.

There are no requirements about how much time you personally spend occupying your booth. However, the ones that spend more time in their space have better results. We leave this to your discretion.

All decorations and personnel must remain within the confines of each booth space. The walk ways must remain free and clear per State Fire Marshall regulations.

All wood display tables or display shelves must be covered with a table cloth. No raw wood displays allowed.

You may not pin or otherwise attach anything directly to the drape material. You can hang or suspend items directly to the metal bar support.

Is electricity provided?

We provide a 10x10 clean empty space. You bring what you need to display your product or service. Each booth space has access to electricity. You may not pin or hang anything from the drapes. You may use rope from fishing line to hand a light object from the support pole.

Is Wifi Available?

There is no Wifi.

Are tables and chairs provided?

No. You need to bring whatever you need to decorate your booth space

Instructions for loading/setup/takedown, and parking.

Setup is Tuesday October 30th and Wednesday October 31st 12 noon to 7pm (the two days prior to Fair opening)

Tear Down is Monday Nov 12th 10am to 5pm (1st day after Fair Closes)

Other arrangements made on a per case basis – for large equipment, etc

Any large equipment must be setup before the pipe and drape display is installed to allow vehicle access to the booth and must be removed after pipe and drape display has been taken down to allow vehicle access.

What access will I have to my booth space for restocking, etc.

You will have access to your booth before the Fair opens daily. The Vendor Building is our Primary entrance to the Fair and patrons will walk through the building. For this reason, no vehicle, cart or dolly access is allowed to the doors of the building one hour before the Fair opens. You can hand carry items to your booth space at any time.

Booth Space Cleanliness

The main floor in the Vendor building will be swept daily. You are required to keep your 10'x10' space clean and free of debris. Cardboard boxes and or paper items need to be removed in order to keep us in compliance with State Fire Marshall regulations.

Tear down or dismantling of your booth space

At no time will you dismantle your booth space until the last night of the Fair. You may begin to dismantle your booth space after 9pm the last night of the Fair. All items must be hand carried because of continued patron traffic. You will not be allowed to park your car anywhere near the Front Door because of liability exposure with our patron pedestrian traffic. All booth spaces must be cleared the following day after the Fair is over. Tear down begins the Monday after the Fair at 10am thru 5pm.